

MELBOURNE AIRPORT COMMUNITY AVIATION CONSULTATION GROUP

Minutes, Pre-meeting—Tuesday 16 August 2016, 4pm–6pm

Gladstone Park Senior Citizens Centre, corner Carrick Drive and Elmhurst Street, Gladstone Park

Present

(CACG members):

Darrell Treloar	Independent Chair
David O'Connor	Community
Susan Jennison OAM	Community
Frank Rivoli	Community
Paul D'Elia	Pilot, Virgin Australia
Michael Sharp	Australian Mayoral Aviation Council
Adem Atmaca	Australian Mayoral Aviation Council
Jane Homewood	Victorian Department of Environment, Land, Water and Planning
Liz Beattie	Victorian Trades Hall Council (proxy for Luke Hilakari)
Bob Baggio	Local Government Officer (Melton)
Henry Bezuidenhout	Local Government Officer (Moonee Valley)

(Organisational / agency representatives)

Michael Jarvis	Melbourne Airport
Anna Gillett	Melbourne Airport
Alby Goodsell	Airservices Australia
Neil Hall	Airservices Australia
Marcelo Alves	Commonwealth Department of Infrastructure and Regional Development
Joshua Ireland	Commonwealth Department of Infrastructure and Regional Development

(Supporting subject matter experts / support staff):

Kerr Forbes	Melbourne Airport
Trent Kneebush	Melbourne Airport
Tim Gill	Melbourne Airport / To70 Aviation
Renee Atkinson	Melbourne Airport
David Farrell	Melbourne Airport
Kris Perkovic	Melbourne Airport

Kristi High Melbourne Airport

Helen Love Melbourne Airport

Apologies:

Mateja Rautner Community

Leanne Deans Noise Abatement Committee

Carly Dixon Melbourne Airport

1. Welcome and introductions—Darrell Treloar, Chair

The Chair welcomed everyone to the meeting and introduced Jane Homewood, the Executive Director, Statutory Planning Services, Department of Environment, Land, Water and Planning (DELWP), who attended her first meeting as the DELWP CACG representative to the group.

The Chair also acknowledged the following people:

- Michael Jarvis, attending his second meeting of the CACG but his first as the direct replacement to Sarah Renner as Melbourne Airport's representative to the CACG.
- Paul D'Elia, Pilot, Virgin Australia, proxy for Darren Gray as the airline representative to the CACG.
- Joshua Ireland, of the Commonwealth Department of Infrastructure and Regional Development (DIRD), who is giving a presentation to the CACG.

The Chair also acknowledged Alby Goodsell from Airservices Australia, who arrived a few minutes into the meeting.¹

The Chair advised that meetings of the CACG are recorded for the purpose of assisting with the preparation of draft minutes. The recordings are deleted once the minutes have been endorsed by this group at the next quarterly meeting.

2. Apologies

The Chair noted the members that had provided apologies (as above).

3. Confirmation of Minutes of Meeting held 16 February 2016

The Chair referred to the minutes from the CACG pre-meeting held on Tuesday 17 May 2016 from 4pm to 6pm at the Ultima Function Centre, corner Keilor Park Drive and Ely Court, Keilor.

Frank Rivoli sought to have noted an objection he had arising from the May CACG public meeting regarding a statement attributed to Chair Darrell Treloar on the CACG's role that was not included in the minutes. Frank claims the statement by the Chair was admission that the CACG did not have the capacity to deal with issues of concern to the community, including aircraft noise, compensation and curfews. He said this should have been minuted to provide clarity to the community on the role of the CACG and what it can and can't do.

¹ It was advised after the meeting that Alby would be the new Airservices representative to the CACG. Neil Hall will in the interim continue to provide expert advice and support to the CACG.

The Chair emphasised that the CACG was not a decision-making body and said he has been consistent in making that point at meetings. The context of his statement was made in response to an interjection from a member of the public and was done so as a process issue, hence why it was not minuted.

The Chair highlighted that the CACG is an information forum, where issues of concern can be identified, discussed and prioritised—that is its great benefit. Where possible, some issues will be referred to the appropriate body—whether it's Melbourne Airport or Airservices Australia—with the expectation they look into that issue and report back to the CACG. Agencies cannot be expected to make statements contrary to their organisation's policy. They can, however, contribute to policy discussion, which is what has been happening this year with the expert presentations on noise abatement and then again next year with additional presentations on subjects such as curfews, safeguarding and ground transport.

The Chair noted that the issue is what gets recorded in the minutes. The Chair emphasised that minutes should be a note of the meeting, the decisions made and the actions—they are not a word-for-word transcript.

The Chair suggested more time may be required at meetings to explain the role / purpose of CACG. A solution suggested by Liz Beattie is to make available the CACG Terms of Reference and CACG Guidelines at meetings.

It was **AGREED** that minutes of the meeting held on Tuesday 17 May 2016 be confirmed as an accurate representation of the meeting.

ACTION: Make available at each meeting the CACG Terms of Reference and CACG Guidelines.

4. List items of other business (Item 7 below)

- **Susan Jennison, Community:** Health impacts of aircraft noise; Curfews; and Noise Complaints.
- **Frank Rivoli, Community:** Noise levels for Gladstone Park; aggregated noise impacts of Melbourne and Essendon Airport operations on Gladstone Park; RDP Health Impact assessment.
- **David O'Connor, Community:** Route 901 SmartBus proposal; Lily D'Ambrosio MP speech notes; Keilor Park resident noise concerns.

5. Reports

5.1 Work plan: status of actions—Anna Gillett, Melbourne Airport

Anna Gillett provided an update on the status of items listed in the written report.

This report was **NOTED** and completed items will be deleted from future reports.

5.2 Noise Abatement Committee—Darrell Treloar, Chair

The Chair provided an overview of the NAC meeting held on 15 August. Issues discussed included the Keilor noise monitor, noise complaints data and reporting, and the Jetbase and Warehouse (Site 1) MDPs, which were submitted to the Minister for approval.

Planning rezoning workshop: Melbourne Airport and AMAC were attendees at a recent *Government Land Standing Advisory Committee* workshop to consider rezoning proposals for surplus Melbourne Water land at 8–20 & 22–28 Phillip Street, Dallas and for two Department of Education sites at 32a Green Gully Road, Keilor / 46 Eliza Street, Keilor Park. The proposals sought to rezone the sites to residential, allowing infill development in areas known to experience aircraft noise.

The Chair noted that applying residential zoning to maximise return to government is contrary to the stated commitment to airport safeguarding. Should the rezoning be permitted, it could expose new residents to aircraft noise. The CACG earlier this year provided a submission to government opposing the Melbourne Water rezoning proposal.

This report was **NOTED**.

5.3 Melbourne Airport Report—Michael Jarvis

The Melbourne Airport Report was tabled (attached with minutes). The report now incorporates the Planning Coordination Forum and Runway Development Program updates and was circulated to members with the agenda and so was reported by exception.

Anna Gillett advised it is proposed that the consultant undertaking the RDP Health impact assessment present to the CACG at the next meeting on 15 November. The presentation will outline the project scope and seek feedback from CACG members.

This report was **NOTED**.

5.4 Airservices Australia—Neil Hall

Neil Hall presented the Airservices Australia Report (attached with minutes).

Key items included the following:

- Runway 16 Smart Tracking.
- Keilor Noise Monitor: trials conducted 28 April to 28 July.
- Flight path use— Quarter Two, 2016.
- Runway use—Quarter Two, 2016.
- Average hourly and daily movements.
- Average noise events over 70dBA
- Complaints—73 complainants contacted Airservices between April–June 2016.

This report was **NOTED**.

5.5 Chair's Report

The Chair highlighted key elements of his written report:

- Development of draft recruitment procedure for the recruitment of new CACG community members. The draft procedure will be circulated to members for their input prior to being presented for adoption at the November CACG meeting.
- Draft CACG Annual Report (presented for adoption at the open meeting).

This report was **NOTED**.

6 Priority Issue: Aircraft Noise abatement

This session built on the two presentations made to the last CACG pre-meeting, as follows:

- a. Aircraft terminal operations: Why aircraft fly as and where they do—Captain Darren Gray, Virgin Australia
- b. How aircraft noise is generated and measured: Tim Gill, To70 Aviation, Senior Aviation consultant.

6.1 Presentation: Joshua Ireland, Policy Officer—Airport Safeguarding, Aviation Environment Branch, Department of Infrastructure and Regional Development

The Chair introduced Joshua Ireland, noting he has worked in the Aviation and Airports Division of the Department for over five years with previous experience in aviation safety policy and air traffic infrastructure policy. For the last two years, Josh has worked in the Airport Safeguarding Section, which focuses on land use planning and noise issues around airports. The section chairs the National Airports Safeguarding Advisory Group (NASAG) and drives a lot of the work in developing the National Airports Safeguarding Framework. The section is responsible for ensuring the principles of the NASF Framework are implemented by states and territories and reflected by airports in their master plans and major development plans. The section has also administered noise insulation schemes at Sydney and Adelaide in the past.

Josh presented on *the International Civil Aviation Organisation (ICAO) approach to managing aircraft noise* (presentation attached with minutes).

6.2 Presentation: Neil Hall— Environment and Air Traffic Management Manager, Airservices Australia

The Chair introduced Neil Hall, a highly experienced air traffic controller with over 30 years' experience who has worked around Australia and most recently managed the Operations room at Brisbane Airport. He is currently the Environment and Air Traffic Management Manager with Airservices Australia.

Neil presented on *Noise Abatement Procedures at Melbourne Airport* (presentation attached with minutes) and spoke about *Complaint handling processes* (refer to attachment—*What happens to complaints?*)

In response to a query from Frank Rivoli regarding average noise levels for Gladstone Park, Neil advised that Airservices' Webtrak service has information on departure and arrival flight paths across any time period. The noise levels displayed on Webtrak are quite accurate and are based on noise modelling and noise monitoring data.

The Chair thanked Joshua and Neil for their presentations and for taking questions.

6.3 Discussion

Discussion on noise abatement was deferred to the CACG pre-meeting scheduled for 15 November 2016 to allow for more time to consider the presentations provided in May and August.

7 Other business

7.1 Recording of minutes

Following on from an action from the May 2016 CACG meeting, Melbourne Airport, as CACG meeting organiser, sought legal advice regarding the recording of minutes, to ensure the correct process is being followed.

Anna Gillett, Melbourne Airport, advised that in accordance with privacy law both the pre-meeting and public meetings are recorded for minute taking purposes only and the recordings are deleted once the minutes are endorsed by the group at the next CACG meeting. As of this meeting, signs have been put up, highlighting that the meeting is being recorded for minute-taking purposes.

7.2 Attendee list

Following on from an action at the May 2016 CACG meeting, Melbourne Airport sought legal advice regarding CACG member access to the CACG 'attendee list'.

Anna Gillett, Melbourne Airport, advised there was no 'attendee list' as such. Up until now, there has been a contact sheet available for people wanting to receive information from Melbourne Airport. The contact sheet did not stipulate for what purpose data was being collected—the wording on the sheet has now been re-worked and re-titled the 'More information sheet'. In accordance with privacy law, Melbourne Airport cannot pass on someone's personal information to another party without that person's consent.

There is also a Request to Address Meeting Form, for people wanting to submit questions to the CACG. This form no longer asks for personal details as it is not required for any specific purpose.

7.3 Health impacts of aircraft noise—Susan Jennison, Community

Susan Jennison requested that Melbourne Airport undertake a health study into the impact of aircraft noise on suburbs to the south of the airport.

Susan's request is separate from the health impact assessment being undertaken for the Runway Development Program (for which there will be a presentation to the CACG at the November meeting). She stated she had previously requested to the CACG that a health study be undertaken by Melbourne Airport.

Anna Gillett, Melbourne Airport, noted that Melbourne Airport had no plan for a health impact study for suburbs to the south of the airport. That said, the RDP health study will have baseline data that will be of benefit and inform discussion in this area.

The Chair noted that any recommendation to Melbourne Airport must be agreed to by the CACG as a whole rather than one representative only. Furthermore, the CACG has stipulated community health as a priority, as agreed in the CACG work program, and that process should be followed.

Liz Beattie emphasised that health is a subject that merits detailed discussion and should be undertaken in a careful and considered manner.

7.4 Aggregated noise impacts of Melbourne and Essendon Airport operations on Gladstone Park—Frank Rivoli, Community

Frank Rivoli expressed concern that residents of Gladstone Park will be seriously impacted by the aggregated (combined) noise from runway operations at Essendon Airport and the proposed new runway at Melbourne Airport.

He queried what this might mean for the ANEF contours at Gladstone Park and asked that consideration be given to the Commonwealth Government implementing a noise insulation program for properties nudging the 30 ANEF contour.

Anna Gillett, Melbourne Airport, noted that the close proximity of both airports is unique but that Melbourne Airport is working with both Airservices Australia and Essendon Airport regarding the flight paths and the potential noise impacts. The CACG and the community as a whole will be updated as more information becomes available.

7.6 Various - David O'Connor, Community

David O'Connor proposed the following items for consideration:

- a. Melbourne Airport to obtain a copy of the speech given by Lily D'Ambrosio MP (Mill Park MLA) at the official opening of Melbourne Airport's Terminal 4. David suggested the speech contains useful information that should be tabled to the CACG.

ACTION: Request to be made to the office of Lily D'Ambrosio MP, Mill Park MLA, for the speech notes from the Terminal 4 opening.

- b. Airservices Australia or Melbourne Airport to follow-up with Keilor Park resident Dianne Buttigieg regarding her aircraft noise concerns. David tabled a copy of her concerns.

ACTION: Refer to minutes of public meeting.

- c. CACG to discuss/consider a proposal from Hume resident Stephen Coughlan regarding the extension of the 901 SmartBus service from Melbourne Airport to Sunbury.

ACTION: CACG to discuss 901 SmartBus proposal.

Meeting closed at 6.10pm.

Next meeting: to be held on Tuesday 15 November 2016 4pm–6pm at the Jack McKenzie Community Centre, Green Street, Bulla.

Community Aviation Consultation Group: Action Items Report, August 2016

Mtg	Subject	Lead	Status	Action
2011 Work Plan	Airport Rail Link.			The CACG continues to support this project but it does not represent an action and it is suggested it be removed from future status reports.

Mtg	Subject	Lead	Status	Action
2011 Work Plan	4 Warehouse Major Development Plans.	Melbourne Airport	Draft MDPs are currently being developed for two of the four warehouse sites—sites 1 and 2. MDPs for sites 3 and 4 will be considered at a later time.	The MDP for site 1 has been submitted to the Minister for his approval. Melbourne Airport to keep CACG informed of progress
17 Feb 15	Update on findings of the Federal Government's review into CACG consultation processes.	DIRD	No further progress.	Presentation on the review findings to be made at a future meeting.
19 May 2015	CALD community engagement on the RDP.	Melbourne Airport	Melbourne Airport considering several CALD community engagement options.	RDP CALD community engagement to be discussed at a future CACG meeting.
17 Nov 2015	Trial of new meeting format	Chair		Review new meeting format trial in November 2016.
17 Nov 2015	Priorities listed in the CACG work program to be addressed at future meetings.	Chair	Runway Development Program and aircraft noise abatement currently being addressed. The CACG will be briefed on the RDP health study at the November meeting.	The following are listed for future attention: <ul style="list-style-type: none"> • Community health • Curfews and noise sharing • Inappropriate development • Ground transport.
17 Nov 2015	Consideration of changes to the CACG Terms of Reference.	Chair	Deferred until the Federal Government's response to the Orima review is known.	No further action.
16 Feb 2016	Victorian government safeguarding measures.	DELWP		A more detailed presentation on Victorian Government safeguarding measures will be included in the future CACG consideration of 'inappropriate development'.
17 May 2016	CACG to extend invitation to RMIT planning expert, Professor Michael Buxton, to speak at a future pre-	Chair		Invitation to be extended — date and time to be determined.

Mtg	Subject	Lead	Status	Action
	meeting when 'curfews and noise sharing' are listed on the agenda.			
16 August 2016	Make available at each meeting the CACG Terms of Reference and CACG Guidelines.	Melbourne Airport		
16 August 2016	Development of draft recruitment procedure for the recruitment of new CACG community members.	Chair		Draft recruitment procedure to be considered by members at the CACG November meeting.
16 August 2016	Request to be made to the office of Lily D'Ambrosio MP, Mill Park MLA, for the speech notes from the Terminal 4 opening.	Melbourne Airport		
16 August 2016	CACG to discuss proposal from Hume resident Stephen Coughlan regarding the extension of the 901 SmartBus service from Melbourne Airport to Sunbury.	Chair		