

MELBOURNE AIRPORT COMMUNITY AVIATION CONSULTATION GROUP

Pre-meeting minutes —Tuesday 16 May 2017, 4pm–6.30pm

Salvation Army Hall (Brimbank City Corps), 2A Roseleigh Boulevard, Sydenham 3037

Present - CACG members

Darrell Treloar	Independent Chair
David O'Connor	Community
Susan Jennison OAM	Community
Frank Rivoli	Community
Fred Ackerman	Community
Peter Hurst	Community
David Cleland	Community
Capt Darren Gray	Pilot, Virgin Australia
Michael Sharp	Australian Mayoral Aviation Council
Cr Jack Medcraft	Australian Mayoral Aviation Council
David Kirkland	Victorian Department of Environment, Land, Water and Planning (proxy for Jane Homewood)
Liz Beattie	Victorian Trades Hall Council (proxy for Luke Hilakari)
Henry Bezuidenhout	Consultant for Moonee Valley Council

Organisational / agency representatives

Michael Jarvis	Melbourne Airport
Anna Gillett	Melbourne Airport
Kerr Forbes	Melbourne Airport
Alby Goodsell	Airservices Australia
Neil Hall	Airservices Australia

Cameron Rimington	Commonwealth Department of Infrastructure and Regional Development
Kathryn Kominek	Commonwealth Department of Infrastructure and Regional Development
Narelle Bell	Aircraft Noise Ombudsman (ANO)
Tim Abberton	Aircraft Noise Ombudsman (ANO)

Supporting subject matter experts / support staff

Kristi High	Melbourne Airport
Amanda Bennett	Melbourne Airport
Melanie Hearne	Melbourne Airport
Trent Kneebush	Melbourne Airport
Renee Atkinson	Melbourne Airport
Vicki Nesci	Melbourne Airport
Niamh Moynihan	Capire Consulting Group
Jenny Welsh	Airservices Australia

1. Welcome and introduction

The chair welcomed everyone to the meeting, particularly Fred Akerman, David Cleland and Peter Hurst, three new community members who have joined the CACG.

David Kirkland represented Jane Homewood who has nominated David as her proxy as the DELWP representative for future meetings.

The Chair acknowledged the Melbourne Airport and Airservices representatives as well as Niamh Moynihan from Capire Consulting who is assisting Melbourne Airport.

The chair also acknowledged:

- Narelle Bell and Tim Abberton from the ANO
- Cameron Rimington and Kathryn Kominek from Commonwealth Department of Infrastructure and Regional Development (DIRD)
- Alby Goodsell and Neil Hall from Airservices
- Kym Meys visiting as an observer from Perth Airport.

The chair advised that meetings of the CACG are recorded for the purpose of assisting with the preparation of draft minutes. The recordings are deleted once the minutes have been endorsed by this group at the next quarterly meeting.

2. Apologies

There were no apologies.

3. Confirmation of previous minutes

The Chair referred to the minutes from the CACG pre-meeting at Diggers Rest on 21 February.

The minutes of the meeting were **AGREED** and **CONFIRMED**.

4. Items of other business

- Frank Rivoli, Community - displaced threshold and previous Master Plans.
- Susan Jennison, Community - CACG venues, Noise Abatement Committee, noise monitoring and Gate 4 activity/trucks.
- Anna Gillett, Melbourne Airport - strategy day follow-ups relating to business cards and email address as well as member queries.

5. Reports

Pre-meeting reports from the Chair, Melbourne Airport and Airservices Australia are provided with the agenda pack and reported by exception.

5.1 Work plan – status of actions

The Chair referred to the items and respective status as per the written report. Additional verbal updates included -

- CALD community engagement activities update – Anna Gillett noted that Melbourne Airport was working through a detailed community engagement plan now with more detail to be provided at the August meeting. Activities include introduction of the Victorian Interpreting and Translation Services (VITS) system, community lunches, radio advertisements and editorials in newspapers. Anna also noted that Melbourne Airport was working with community engagement specialists Capire Consulting Group.

ACTION – Anna Gillett to give further update with in –depth examples on CALD activities at the August meeting

- Truck activity - Anna Gillett also responded to the query regarding truck activity near the Grey Box Woodland, noting that activity was on Sunbury Road and through Melbourne Airport's Gate 4 not the Grey Box Woodland.
- Professor Michael Buxton – no contact made to date. This will be scheduled in alignment with the CACG topic schedule.
- PTV 901 SmartBus proposal - Jack Medcraft enquired as to if a reply had been received from PTV. The Chair noted that no reply had been received. Michael Jarvis suggested Melbourne Airport could follow up.

ACTION – Michael Jarvis to follow-up with PTV at next Planning Coordination Forum.

Discussion on CACG topics including curfew and noise sharing. The Chair noted that as per discussions at the strategy day that meetings times will need to be extended and break times reduced to accommodate the increased workload as a result of the RDP. The competing demands for time were noted with topics needing to be prioritised as best as possible.

The remaining report was **NOTED** with completed items to be deleted from future reports.

5.2 Noise Abatement Committee (NAC)- Darrell Treloar, Independent Chair

A report of the Noise Abatement Committee meeting held on Monday 15 May was tabled. Discussion focussed on -

- Noise complaint data – following a lengthy discussion, the NAC decided this needed further investigation so will be holding a special meeting later in the year with specialists and interested members in attendance.
- The Technical Noise and Environment Working Group (TNEWG) has embraced the recommendations made by the CACG regarding the noise abatement procedures. Regular reports will be given by Neil Hall from AirServices to the NAC and CACG.
- CACG representation – the Chair was nominated as the CACG delegate for NAC and to liaise between the two committees.
- Zoning of surplus Victorian Government land around the airport for proposed residential development – a discussion was held as to whether developing future residential areas is appropriate if people will be subjected to aircraft noise. There was further discussion on whether future purchasers should be aware of noise impacts.

David Kirkland, DELWP, confirmed that Planning Minister Wynne had requested of his Ministerial colleagues that future purchasers of the impacted land to be made aware of noise from Melbourne Airport via a section 173 agreement, which includes local councils, as the responsible authorities. This report was **NOTED**.

5.3 Melbourne Airport report - Michael Jarvis

The report was tabled with additional updates including -

- Allocation of \$30 million in Federal budget to develop business case for Melbourne Airport rail link.
- Allocation of \$10 million in Victorian budget for feasibility study for Melbourne Airport rail link.
- Release of Victorian Government's Plan Melbourne update which recognises Melbourne Airport as a primary gateway and employment anchor with protection of the curfew free status an objective.

This report was **NOTED**.

5.4 Airservices Australia report - Alby Goodsell

The report was tabled.

Discussion on smart tracking. Airservices noted that it had made the commitment to take any new flights paths to the Technical Noise and Environmental Working Group to minimise noise impacts.

Regarding Section 3 of the report, the online noise summary, Susan Jennison asked if there was evidence of increased frequency and aircraft flying at lower altitudes on Runway 16 for departures as noted in the complaints or was it perception only.

Alby Goodsell noted that at night in particular aircraft can appear lower but all must comply with the minimum climb gradients. Any variation above those minimum climb gradients will be due to aircraft weight or weather conditions.

ACTION: Airservices to further investigate and report back regarding the profiles of Runway 16 departures for Q1 2017.

ACTION: Airservices to provide further updates on smart tracking as required.

5.5 Chairman's report -Darrell Treloar – Independent Chair

The Chair noted CACG's submission regarding the review of Airports Act had been accepted and noted that the Senate Rural and Regional Affairs and Transport Legislation Committee (the Committee) has tabled an interim report. However, as a result of the Essendon Airport accident, it decided to extend the time period for completion of the inquiry. The Committee has committed to consult with those who made a submission again ahead of legislation being passed.

The Chair also discussed potential new CACG members following proposals for Brimbank City Council and the Green Wedge Coalition (GWC) to become members. The matter was discussed in some detail with a number of options regarding the Brimbank proposal being identified and explored. It was **AGREED** to defer a decision until after Melbourne Airport meets with Brimbank Council.

ACTION – Anna Gillett to advise outcomes of meeting with Brimbank Council.

The matter of GWC becoming a potential member was also discussed and it was **AGREED** a paper discussing how proposals for additional membership should be addressed, be prepared for consideration at a future CACG meeting.

ACTION – David O'Connor to approach GWC to ascertain interest in becoming a CACG member.

ACTION – The Chair to report on a process for determining new members, including their interest and potential value as new members.

The rest of the Chair's report was noted.

6 Aircraft Noise Ombudsman - Narelle Bell

The Chair welcomed Narelle Bell and thanked her for taking an interest in the CACG.

Narelle addressed the meeting and highlighted the three focus points for the ANO:

- Handling of complaints relating to noise
- Providing information around aircraft noise

- Community consultation and engagement

Narelle stated that for the immediate future, the focus will be on community consultation and engagement.

7 Airservices - Melbourne Airport Information Portal - Neil Hall

Neil Hall presented on Airservices' information portal which is accessed via its website or at <http://aircraftnoiseinfo.bksv.com/melbourne/>.

It was **AGREED** that CACG members could direct community members with questions to the portal as it contains useful information on how to make a complaint about noise as well as data about complaints such as subjects of complaints, main suburbs that are affected and number of complaints. Other information also includes flight paths, arrivals and departures, hourly/daily movements on average, and night movements.

Further information, including a glossary of terms can be found at aircraftnoise.com.au.

ACTION - Neil Hall to present the portal information in a future public meeting.

8 Runway Development Program (RDP) - Kerr Forbes

Kerr Forbes, Director of Melbourne Airport's RDP gave an update on the progress of the project.

Discussion focussed on two key areas:

- The revised project timeline - the public exhibition period is now scheduled for later this year instead of early 2018. Kerr thanked the Chair for his letter to Melbourne Airport requesting the extension of the public exhibition period until after the February CACG meeting and confirmed Melbourne Airport's acceptance of the recommendation.
- Key findings from the recently completed independent European Heritage Study and Visual Landscape Study. See accompanying information for further detail.

Frank Rivoli raised a concern regarding whether there was enough time for people to digest all of the studies following the revision of the schedule. Kerr emphasised Melbourne Airport's commitment to releasing the study results before the formal public exhibition period. Anna Gillett also noted that additional community engagement activities such as an online engagement forum and drop-in sessions would be available, also noting that CACG was only one forum for the public to receive the study results. The method/form of engagement was also discussed.

There was a discussion regarding the release of the aircraft noise and vibration study and Kerr Forbes noted that this is one of the last studies to be completed and released as it relies on input from other studies such as ground based noise and land use and planning.

ACTION – members to suggest to Anna Gillett any groups they think would be interested in learning more about the proposed runway development program.

ACTION – Melbourne Airport to distribute RDP materials to members prior to meetings.

Other business

9.1 Displaced threshold - Frank Rivoli, Community

Frank Rivoli asked if a displaced threshold to reduce the amount of noise impact to the east was being considered for the proposed third runway. And if so, what was the length of the displaced threshold and how much noise would it reduce?

Kerr Forbes, Melbourne Airport confirmed that displaced threshold is part of the current RDP noise modelling.

Neil Hall, Airservices explained that the displaced threshold itself would only make a small difference to noise levels with residents more likely to notice the difference in the height of the aircraft.

David Kirkland asked why you would have a displaced threshold instead of shortening the runway. Kerr Forbes noted that a displaced threshold is relevant for arrivals whereas runway length is relevant for departures.

9.2 Runway usage - Frank Rivoli, Community

Frank Rivoli enquired if the proposed third runway would generally be used for arrivals as stated in Melbourne Airport's 2013 Master Plan.

Michael Jarvis, Melbourne Airport, confirmed that different elements do change from Master Plan to Master Plan and that this would be addressed within the RDP's major development plan (MDP).

9.3 Noise contours - Frank Rivoli, Community

Frank Rivoli asked why there was a difference between the noise contours for the 2008 and 2013 Master Plans.

Michael Jarvis said the noise contours were dependent on a number of factors including the software used for noise contour forecasting, changes in aircraft types and flight paths but that it was normal for noise contours to change between Master Plans.

9.4 Meeting venues - Susan Jennison, Community

Susan Jennison raised the issue of meeting venues and said it was important to keep them in the same vicinity for the public benefit.

The Chair confirmed that the principle for selecting the meeting venues is to hold one north, south, east and west of the airport each year, to maximise ease of access for all communities.

Susan Jennison suggested the new Keilor Community Hub (former Council chambers) should be investigated as a potential meeting venue.

A discussion followed regarding various locations and venues.

ACTION: Melbourne Airport to investigate the venue.

9.5 Member queries – Anna Gillett, Melbourne Airport

Anna Gillett, Melbourne Airport noted that a number of queries had been received so to ensure that all members had the same information, responses will be provided to all members ahead of the next meeting.

ACTION: Melbourne Airport to respond in writing to all the queries and distribute to members prior to the next meeting.

9.6 Email address for members – Anna Gillett, Melbourne Airport

At the strategy day, the potential for a member only email address was raised. The aim was that if the public wanted to email members, they would email the new address and then Melbourne Airport would pass the correspondence to the specific members. Anna Gillett stated that members should direct the public to the current community email address (community@melair.com.au) rather than create a new address.

9.7 Member business cards – Anna Gillett, Melbourne Airport

David Cleland had enquired if members could have business cards they could give the public. Anna Gillett proposed this to be done with each person's name on the card with the Melbourne Airport community email and phone number. Queries received would then be passed to the relevant CACG member. This was **AGREED**.

ACTION: Anna Gillett to draft business cards and email around for members to review prior to the next meeting. Members are to indicate preference for personal mobile numbers or Melbourne Airport number.

9.8 CACG papers

David Cleland suggested a more coordinated numbering system could be used for the reports distributed to members. This was **AGREED**.

Anna Gillett also proposed hard copies of the booklets to be sent out in advance.

ACTION: Anna Gillett to request preferences of hard/digital copies from members and implement for next meeting.

9 Meeting closed at 5.58pm.

The Chair noted the next meeting is to be held at 3.30pm at the Gladstone Senior Citizens' Centre, Cnr Carrick Drive and Elmhurst Streets, Gladstone Park commencing at 3:30 pm on Tuesday 15 August 2017.

(NOTE: Subsequent to the May meeting, the planned meeting venue for August was found to be not available. In addition, advice regarding the timetable for completion of studies associated with the Runway Development Plan MDP and exhibition of it and the Preliminary Draft Master Plan has changed, removing the requirement to hold a longer pre-meeting. Consequently the next meeting will be held at the **Gladstone Park Community Centre, 13 South Circular Drive, Gladstone Park** commencing at **4:00 pm** on **Tuesday 15 August 2017.**)