ADDITIONAL PERMITS, CONDITIONS AND APPROVALS

Additional permits, conditions and approvals related to a Low Voltage Electricity Supply Isolation Permit are:

- Connection Agreement
- Melbourne Airport Permit to Commence Work
- Electrical Cabling Permit
- High Voltage Electricity Supply Isolation Permit
- Excavation Permit

PREPARING FOR YOUR SUBMISSION

Prior to submitting your application, please ensure that you have an agreement in place to occupy the site, and a PERCOW authorising the works. Please talk with your Melbourne Airport Business Partner about these requirements to prepare for your application.

WHAT TO INCLUDE IN YOUR SUBMISSION

Please include in your submission the following:

- PERCOW
- JSA/SWMS
- Electrical Cabling Permit
- Registered Electrical Contractor License
- ‘A’ Grade Electrician License
- Insurances
- On Air Notice application

DECISION ON THE SUBMISSION

Melbourne Airport will; upon receiving your application, make a decision on the application based on the impact to the safety of the airport’s staff and patrons, and to the continuation of airport operations.

PRE-ENERGISATION CONTRACTOR CHECKLIST

Prior to requesting authority to re-energisation a circuit, ensure that you have completed the following:

- RCD’s installed
- Typed Switchboard legend including supply origin
- Permanent Trefolyte label for switchboard with supply origin and for main switch
- Circuit Breaker checked for size and corresponds with Earth & Neutral Bars
- Cables are fixed/secure and de-rated due to installation grouping
- Manuals and drawings supplied
- AS/NZs certification for light fittings
- Labelling of GPO’s, light switches/fittings and cables
- Load balance, phase rotation, and earth checks are complete
- Trench inspection completed by APAM with photographs supplied and surveyors plotting route
- Copies of CES supplied

Only once the above is completed may you request authority to energise a circuit.

CONTACT US

For any queries please call or; email quoting your Application Reference Number:

- Landside (Outside of security restricted area) contact Electrical Supply Team - +61 3 9297 1027 or +61 3 9297 1828, IsolationPermit@melair.com.au
- Airside (Within security restricted area) contact Airport Lighting Manager - +61 3 9297 1693, airsidepermits@melair.com.au
- Terminal 2, 3 & 4 contact Facilities Manager – Critical Assets Infrastructure, Procurement & Delivery- +61 3 9297 1972

SCOPE

APAM policy stipulates, wherever practical from a safety and operational perspective, that electrical works on low voltage apparatus be undertaken with the equipment isolated (No Live Works).