

MELBOURNE AIRPORT



COMMUNITY AVIATION CONSULTATION GROUP (CACG)

Meeting minutes — Tuesday 23 February 2021, 10am-1pm

Microsoft Teams meeting

CACG Members

Present:

Name	Representing	Role
Kim Jordan		Independent Chair
Fred Ackerman	Community	Taylors Lakes
David Cleland	Community	Greenvale
Matt Faubel	Community	East Melbourne
Susan Jennison	Community	Keilor
Darren Gray	Virgin Australia	Base Manager – Melbourne Flight Operations
Catherine Hunichen	Brimbank City Council	Principal Strategic Planner
Steve Finlay	Melton City Council	Statutory Planning Coordinator
Petrus Barry	Moonee Valley City Council	Manager Statutory Planning
Fiona Lawton	Airservices Australia	Community Engagement Manager
Adrian Turner	Airservices Australia	Director Operations – Melbourne Tower
David Kirkland	Department of Environment, Land, Water and Planning	Manager Planning Services
Michael Joost	Department of Infrastructure, Transport, Regional Development and Communications	
Rosie Offord	Melbourne Airport	Head of Master Planning
Paige Ricci	Melbourne Airport	Community Engagement Advisor

Name	Representing	Role
Conrad Ruschena	Melbourne Airport	Ground Transport Planning Manager

Apologies:

Name	Representing	Role
Liza Beattie	Victorian Trades Hall Council	Trades Hall project officer
Peter Hurst	Community	Attwood
Cr Jack Medcraft	Australian Mayoral Aviation Council	Hume Councillor
Kathryn Kominek	Department of Infrastructure, Transport, Regional Development and Communications	Assistant Director, South East Airports and Economic Regulation
Donna Marshall	Airservices Australia	Head of Community Engagement
Michael Sharp	Hume City Council	Director of Planning & Development

1. CACG ORDINARY BUSINESS

Welcome and apologies

- The chairperson welcomed everyone to the meeting.
- Apologies were noted as listed above.
- Minutes from the November 2020 meeting confirmed.

List items of other business

- **Susan Jennison** – What is being built at the southern end of the north/south runway?
- **Fred Ackerman** – Is there any update on airport rail?
- **David Cleland** – Is there any information about the State Government’s plans for a quarantine facility at Melbourne Airport?

2. CACG reports

COVID Update – Rosie Offord

- Vaccination centre in T2 arrivals has opened so that airport frontline workers can receive the vaccine

- In discussion with the State Government to understand their plans for a quarantine facility on airport land
- A deep clean of T4 was undertaken once a Covid positive case was identified as having worked at Brunettis. Airport operations also used CCTV to track the worker to ensure that all areas and any one in close contact were identified. Approx 50 Melbourne Airport staff required testing, with approx. 20 undergoing 14 days quarantine. However, none of our staff have returned a positive test. These were precautionary measures following advice from DHHS.

Third Runway and Master Plan 2022 update – Rosie Offord

- work is progressing on the MDP, with public exhibition likely to take place second half of 2021
- Rosie provided a high level update of the changes from Master Plan 2018 to Master Plan 2022. This document has been circulated to CACG members.

Airservices Report – Fiona Lawton and Adrian Turner

- To be circulated to CACG members once received from Airservices.
- Report focused on complaints v complainants; how the data is tracked and the overall response rate.

Elevated Road Stage 2 – Conrad Ruschena

- The MDP for stage 2 of the elevated Rd is due to go on public exhibition in early-mid March for a period of 60 business days.
- The project will provide a more streamlined exit from the Tullamarine Freeway, reduce traffic congestion and separate passengers from vehicles at the front of the terminals.
- The project will create new pick-up and drop-off areas in the T123 carpark.
- To view the MDP, make a submission and find out more about the project go to my.melbourneairport.com

Community Engagement – Paige Ricci

- Redevelopment of the Melbourne Airport Noise Tool is underway.
- Create a one-stop shop for community to access noise information that is important to them. Noise contours, overflights, explanation videos to support the tool.
- CACG to be part of the testing of the tool once it's in its final development
- A virtual engagement lounge will also be developed to support the public exhibition of the third runway and Master Plan. The room will provide 24/7 access to project information. See here for an example: <https://caportal.com.au/cleanaway/efw-virtual?hview=modalWelcome>
- An overview of the engagement activities for the runway and Master Plan was shared – includes a variety of online, physical face-to-face and targeted opportunities.

MAESSAC update – David Kirkland

- Hearings were held in early Feb.
- The committee now has 40 business days to provide a report/recommendation to the Minister.

- Melbourne Airport, community representatives and councils all provided feedback on how they thought the process went. All reported a positive experience and remained hopeful of some substantial recommendations

Keilor Noise Monitor – Kim Jordan and Paige Ricci

- Background was provided for this community members issue – the community member wants to see a noise monitor reinstalled in Keilor Village.
- Robust discussion was held among CACG members, with Susan Jennison and Brimbank Council providing further background information about the issue – including where the noise monitor was originally sited (scout hall), what their understanding was for removal (which may have been undertaken based on incorrect information); and Brimbank’s offer to find another suitable location.
- Fiona Lawton (Airservices) noted all the comments.

ACTION: CACG will officially write to Airservices requesting that a noise monitor be reinstalled immediately back at the scout hall, while Airservices undertakes a review of noise monitor locations.

Melbourne Airport staff changes – Paige Ricci

- Paige provided an update on a number of staff changes.

Other items

- Airport rail – no update from Melbourne Airport. Links to rail website circulated to CACG. Suggestion to invite Rail Projects Victoria to a future meeting to provide an over of the project.
- Quarantine facility and Melbourne Airport’s involvement – addressed in Rosie’s Covid update.
- Construction activity at the southern end of the north/south runway – The structure is in the Melbourne Airport Business Park and is the new distribution warehouse for Reece. It’s at the end of the current built Link Rd, which will be extended to become a court bowl.

Next meeting May 25, 2021

Close – Kim Jordan (Chairperson)

Summary of actions - Open

Date	Action requested	Responsible person	Deadline	Closed? Action taken if different to the request
26/11/19	Discussion on state and federal planning to be organised for CACG in 2020.	Kim Jordan	2021	

Date	Action requested	Responsible person	Deadline	Closed? Action taken if different to the request
23/02/2021	Write to Airservices following request from community member re: noise monitor in Keilor	Kim Jordan	ASAP	
23/02/2021	Invite Rail Projects Victoria to provide overview of airport rail project	Paige Ricci	Next meeting	

Summary of actions - Closed

Date	Action requested	Responsible person	Deadline	Closed? Action taken if different to the request
16/4/19	Airservices to provide an update on the Keilor noise monitoring station	Airservices Australia	June CACG meeting	Explanation provided at June CACG meeting. Closed.
16/4/19	CACG members to provide CACG chair their comments regarding the CACG review	Kim Jordan	End of April	Comments provided to Chair. Closed.
16/4/19	Is there a correlation between increase in movements or runways used and number of complaints?	Airservices Australia	June CACG meeting	Explanation provided at June CACG meeting. Closed.
16/4/19	Melbourne Airport to provide an estimate of construction jobs to be created with all the new building works	Melbourne Airport	August CACG meeting	To be provided at the August CACG meeting. Closed
20/6/19	CACG members requested a survey to determine best meeting time/day going forward	Melbourne Airport	August CACG meeting	Survey circulated. Results of the survey showed that these were the most popular days and times. Days: Tuesdays or Wednesdays Times 12pm to 3pm or 10am to 1pm. Closed

Date	Action requested	Responsible person	Deadline	Closed? Action taken if different to the request
20/6/19	Community reps requested engagement workshop	Melbourne Airport	Before August CACG meeting	Workshop organised for July 22, 2019. Closed
20/06/19	Wayfinding – Melbourne Airport Head of Marketing to present at the next CACG	Melbourne Airport	August CACG meeting	Presentation at August CACG meeting. Closed.
20/06/19	Provide additional public transport for Sunbury Route i.e. Smartbus.	Melbourne Airport	August CACG meeting	CACG Chair to take up discussion. Ongoing
20/06/19	MAEO Submissions – ascertain the correct process	David Kirkland	August CACG meeting	Mr Kirkland provided an overview at the November 2019 meeting. Closed.
26/8/19	CACG to consider having a session on Victorian planning processes.	The Chair	Ongoing	The Chair to discuss with Melbourne Airport to put on agenda for 2020. Closed.
26/8/19	The third runway to become a standing item on the agenda from the November meeting onwards.	The Chair	Ongoing	Added as a standing item to agenda. Closed.
26/11/19	Provide written response to questions raised by David O'Connor on behalf of Hume residents Airport Action Group.	Paige Ricci	ongoing	Clarification needed. Responses provided via email.
26/11/19	Circulate calendar invites with dates for 2020 to all CACG members.	Paige Ricci	End 2019	Closed. Invites circulated December 3, 2019
26/11/19	Organise meeting with Hume Council and Melbourne Airport to discuss Bulla Bypass.	Paige Ricci	Ongoing	Reached out to Hume Council – awaiting reply. Meeting held February 4.
26/11/19	Provide response to CACG regarding wait zones.	Paige Ricci	February 2020 meeting	Melbourne Airport can monitor the capacity through boom gate data, however, our observations is that it very rarely overflows. We do have an underutilised 10 minute

Date	Action requested	Responsible person	Deadline	Closed? Action taken if different to the request
				free pick up zone next to T123 which we can direct vehicles to in order to alleviate bottlenecks in peak periods. Through capacity triggers/ modelling we are currently reviewing whether an extension to ring and ride is required as part of the Stage 2 Elevated Roads project.
24/11/20	Send Calendar invites for 2021 CACG meetings	Paige Ricci	ASAP	Closed
24/11/2020	Respond to letter from Melbourne Airport Community Action Group and Hume Residents Airport Action Group	Kim Jordan	ASAP	Closed