

MELBOURNE AIRPORT



COMMUNITY AVIATION CONSULTATION GROUP (CACG)

Meeting minutes — Tuesday 25 May 2021, 10am-1pm

Microsoft Teams meeting

CACG Members

Present:

Name	Representing	Role
Kim Jordan		Independent Chair
Fred Ackerman	Community	Taylors Lakes
David Cleland	Community	Greenvale
Matt Faubel	Community	East Melbourne
Susan Jennison	Community	Keilor
Liz Beattie	Victorian Trades Hall Council	Trades Hall project officer
Catherine Hunichen	Brimbank City Council	Principal Strategic Planner
Steve Finlay	Melton City Council	Statutory Planning Coordinator
Petrus Barry	Moonee Valley City Council	Manager Statutory Planning
Adrian Turner	Airservices Australia	Director Operations – Melbourne Tower
Tim Gill	Airservices Australia	Community Engagement – Senior Advisor
David Kirkland	Department of Environment, Land, Water and Planning	Manager Planning Services
Sami Kabaha	Department of Infrastructure, Transport, Regional Development and Communications	Team Member - Vic/Tas Airports and Economic Regulation - Domestic Aviation and Reform Division
Michael Joost	Department of Infrastructure, Transport, Regional Development and Communications	Assistant Director - Vic/Tas Airports and Economic Regulation - Domestic Aviation and Reform Division

Name	Representing	Role
Rosie Offord	Melbourne Airport	Head of Master Planning
Paige Ricci	Melbourne Airport	Community Engagement Advisor
Megan Cusack	Rail Projects Victoria	Deputy Director – Communications and Stakeholder Engagement, Melbourne Airport Rail
Ben Ryan	Rail Projects Victoria	Director, Melbourne Airport Rail

Apologies:

Name	Representing	Role
Michael Sharp	Hume City Council	Director of Planning & Development
Cr Jack Medcraft	Australian Mayoral Aviation Council	Hume Councillor, City Development portfolio
Romy Collier	Melbourne Airport	Manager Statutory Planning

1. CACG ORDINARY BUSINESS

Welcome and apologies

- The chairperson welcomed everyone to the meeting.
- Apologies were noted as listed above.
- Chair acknowledged the resignation received from community member Peter Hurst and thanked him for his contribution to CACG.
- Minutes from the February 2021 meeting confirmed.

List items of other business

- **Susan Jennison** – MAESSAC – questions relating to the MAESSAC hearings
- **Susan Jennison** – Respond to correspondence form Airservices Australia regarding a noise monitor in Keilor

2. CACG reports

Airport COVID and recovery Update – Rosie Offord

- Seen a strong passenger recovery, particularly over the Easter period. Currently seeing about 60 percent of domestic passengers.
- There's a lot of competition in the domestic market with airlines putting on more routes.
- The Virgin lounge is being renovated – there is a possibility of increased queuing of passengers at security because of the renovations.
- Liz Beattie asked about the freight load coming into Melbourne. Rosie said freight has been consistent given its importance to the state.
- Melbourne Airport is operating two rosters to provide flexibility for its staff. The airport is being more risk adverse than other organisations given the nature of the business and the red processing area not too far from staff. The business was encouraging staff to get vaccinated.

Third Runway and Master Plan 2022 update – Rosie Offord

- work is progressing on the MDP, with public exhibition likely to take place second half of 2021
- Susan Jennison queried the work required for the health and social studies and if that had been undertaken. Rosie said the work required for the study was being carried out.
- Catherine Hunichen asked if there was any further clarity on public exhibition timeframes. Rosie said not at the moment but as soon as we have clarity we will share that.

Melbourne Airport Rail – Rosie Offord

- The airport has started engaging with RPV on the airport train station and how the alignment will look.
- Catherine Hunichen asked if it had been confirmed what the station will look like as it comes into the airport. Rosie said we have only just started our engagement with RPV and our priority is to ensure we build something that is fit for purpose.

MAESSAC update – Rosie Offord

- Rosie provided an overview of the MAESSAC process from an airport point of view and how MAESSAC, the MAEO, MP22 and ANEF and third runway intersect.
- MAESSAC and MAEO are State Government run processes that occur with the knowledge and participation of the airport.
- Susan Jennison said there was a concern of the crossing over of issues with noise related issues not the domain of the State Government and having no influence. She asked if Melbourne Airport wanted to be the referral authority from a planning point of view. Rosie said the airport wanted to be a referral authority among others.
- Catherine Hunichen said Brimbank Council wanted to have a say in matters that affect Melbourne Airport and believed that was not currently happening.
- Michael Joost encouraged everyone to take part in the MAESSAC process and saw it as an opportunity to be heard and work toward solutions.
- Rosie explained the MAEO was based on the airports ANEF and that the MAEO was currently being updated to align with the ANEF in the 2018 Master Plan.
- An MDP (such as the third runway) is based on an approved Master Plan.

Airservices Report – Tim Gill and Adrian Turner

- Tim Gill provided an overview of his experience as the new community engagement officer for Airservices, replacing Fiona Lawton.
- Adrian Turner said traffic patterns have been encouraging and consistent. There has been a return to busy periods in the morning and evening.
- Tim provided an overview of the noise monitor in Keilor in response to the letter from CACG advocating for a noise monitor in Keilor Village. The noise monitor in Keilor East captures arrivals and departures to the south of the airport where communities are directly overflown.
- The noise monitor was relocated following discussion with CACG and Brimbank Council in 2012. However, the relocation was delayed by four years to capture additional data after concerns were raised by the Keilor community. According to an Airservices review the additional monitoring confirmed the issues in relation to the accuracy of monitoring.
- Tim said a review of noise monitor locations will be undertaken if Melbourne Airport's third runway is approved. This will include community engagement to determine appropriate locations informed by quality standards and Airservices' selection criteria. This engagement would normally occur once the detailed airspace design is completed.
- CACG members expressed their frustration at not being listened to or provided examples of the community not being heard.
- CACG members also raised concerns about Airservices noise reporting – complaints versus complainants. And that Airservices reporting of complainants instead of complaints discouraged members of the community from making complaints. The reporting was not reflective of the impacts on community.

Melbourne Airport Rail – Megan Cusack and Ben Ryan (RPV)

- Ben Ryan provided an overview of the project and the engagement undertaken to date.
- David Cleland asked about the service connections, accessibility and how the issue of people carrying luggage from one service to another will be addressed. Ben said the project team had looked globally for solutions and with new trains being built the network will be more suitable for people to travel with luggage as there will be dedicated areas to store luggage.
- Susan Jennison enquired about the historic trestle bridge and how it will be maintained. Megan Cusack said the bridge will be maintained in its entirety. The project team has had lots of engagement with Heritage Victoria to preserve the bridge.
- Steve Finlay asked about the team's engagement strategy with communities that speak a language other than English. Megan said the team had undertaken analysis of key languages and had produced material in three different languages but that was being expanded to five to support the upcoming phases of engagement. A CALD strategy was also being developed to outline how the project will engage and work with community leaders.
- Catherine Hunichen raised concerns about the Sunshine super hub as well as the Albion flyover and other areas of historical significance, especially the flour mill. Ben said the decision on the flyover had been made but what it looks like is up for consultation.

Community Engagement – Paige Ricci

- Paige provided an overview of engagement plans to support the public exhibition of the third runway and 2022 Master Plan. She said it was hoped that a combination of online and

in person activities would be help – including online briefings, meet the planner, library talks, document walk throughs and key stakeholder briefings.

- The first draft of the virtual engagement room was expected soon, and work was progressing on the new noise tool.
- Public exhibition for stage 2 of the elevated roads MDP was finishing in a few weeks and people were encouraged to get their submissions in.
- PFAS engagement with the local irrigator community has progressed, with the airport undertaking off-site testing on a number of properties. Results were expected in coming months and irrigators will be briefed and given a report on their property.

CACG expansion – Paige Ricci

- Paige to draft expansion documents and circulate to CACG over coming months.
- Melbourne Airport is committed to the expansion of CACG to bring in as many diverse voices as possible – the expansion has been delayed due to COVID.

Other items

- MAESSAC questions discussed during Rosie’s presentation.
- Response to Airservices noise monitor – discussed during Airservices presentation.

Next meeting 31 August 2021

Close – Kim Jordan (Chairperson)

Summary of actions - Open

Date	Action requested	Responsible person	Deadline	Closed? Action taken if different to the request
26/11/19	Discussion on state and federal planning to be organised for CACG in 2020.	Kim Jordan	2021	
23/02/2021	Write to Airservices following request from community member re: noise monitor in Keilor	Kim Jordan	ASAP	
23/02/2021	Invite Rail Projects Victoria to provide overview of airport rail project	Paige Ricci	Next meeting	

Summary of actions - Closed

Date	Action requested	Responsible person	Deadline	Closed? Action taken if different to the request
16/4/19	Airservices to provide an update on the Keilor noise monitoring station	Airservices Australia	June CACG meeting	Explanation provided at June CACG meeting. Closed.
16/4/19	CACG members to provide CACG chair their comments regarding the CACG review	Kim Jordan	End of April	Comments provided to Chair. Closed.
16/4/19	Is there a correlation between increase in movements or runways used and number of complaints?	Airservices Australia	June CACG meeting	Explanation provided at June CACG meeting. Closed.
16/4/19	Melbourne Airport to provide an estimate of construction jobs to be created with all the new building works	Melbourne Airport	August CACG meeting	To be provided at the August CACG meeting. Closed
20/6/19	CACG members requested a survey to determine best meeting time/day going forward	Melbourne Airport	August CACG meeting	Survey circulated. Results of the survey showed that these were the most popular days and times. Days: Tuesdays or Wednesdays Times 12pm to 3pm or 10am to 1pm. Closed
20/6/19	Community reps requested engagement workshop	Melbourne Airport	Before August CACG meeting	Workshop organised for July 22, 2019. Closed
20/06/19	Wayfinding – Melbourne Airport Head of Marketing to present at the next CACG	Melbourne Airport	August CACG meeting	Presentation at August CACG meeting. Closed.
20/06/19	Provide additional public transport for Sunbury Route i.e. Smartbus.	Melbourne Airport	August CACG meeting	CACG Chair to take up discussion. Ongoing
20/06/19	MAEO Submissions – ascertain the correct process	David Kirkland	August CACG meeting	Mr Kirkland provided an overview at the November 2019 meeting. Closed.

Date	Action requested	Responsible person	Deadline	Closed? Action taken if different to the request
26/8/19	CACG to consider having a session on Victorian planning processes.	The Chair	Ongoing	The Chair to discuss with Melbourne Airport to put on agenda for 2020. Closed.
26/8/19	The third runway to become a standing item on the agenda from the November meeting onwards.	The Chair	Ongoing	Added as a standing item to agenda. Closed.
26/11/19	Provide written response to questions raised by David O'Connor on behalf of Hume residents Airport Action Group.	Paige Ricci	ongoing	Clarification needed. Responses provided via email.
26/11/19	Circulate calendar invites with dates for 2020 to all CACG members.	Paige Ricci	End 2019	Closed. Invites circulated December 3, 2019
26/11/19	Organise meeting with Hume Council and Melbourne Airport to discuss Bulla Bypass.	Paige Ricci	Ongoing	Reached out to Hume Council – awaiting reply. Meeting held February 4.
26/11/19	Provide response to CACG regarding wait zones.	Paige Ricci	February 2020 meeting	Melbourne Airport can monitor the capacity through boom gate data, however, our observations is that it very rarely overflows. We do have an underutilised 10 minute free pick up zone next to T123 which we can direct vehicles to in order to alleviate bottlenecks in peak periods. Through capacity triggers/ modelling we are currently reviewing whether an extension to ring and ride is required as part of the Stage 2 Elevated Roads project.

Date	Action requested	Responsible person	Deadline	Closed? Action taken if different to the request
24/11/20	Send Calendar invites for 2021 CACG meetings	Paige Ricci	ASAP	Closed
24/11/2020	Respond to letter from Melbourne Airport Community Action Group and Hume Residents Airport Action Group	Kim Jordan	ASAP	Closed