

## Filming and Photography Guidelines

If you wish to film or photograph at Melbourne Airport you are required to submit a completed copy of the [filming and photography application form](#) to [filming@melair.com.au](mailto:filming@melair.com.au) at least eight (8) business days before the proposed activity.

Requests submitted less than eight (8) business days before the proposed filming/photography will attract an additional \$250 fee.

Insurance requirements:

- Certificate of currency of public liability insurance for an insured sum of \$20 million (as a minimum)
- Certificate of current of workers compensation insurance

### Filming and photography fees:

The fee will depend on the scale of the filming/photography session and will be determined by Melbourne Airport in accordance with the table below, after the application has been received. *Please note, fees apply to the time taken to set up, from bump in to bump out. Additional fees may be imposed for out-of-hours filming.*

The minimum fees payable are outlined below:

Landside fees	Airside fees	Other fees
<b>Filming:</b> \$600 +GST per hour	<b>Filming:</b> \$650 +GST per hour	Additional fee if submitted less than eight working days: \$250
<b>Photography:</b> \$500 +GST per hour	<b>Photography:</b> \$550 +GST per hour	Additional fee for out-of-hours filming: \$500
		Additional costs for use of a Work Safety Vehicle (WSV) and Work Safety Officer (WSO).

- **Landside:** is defined as any area accessible by the general public that does not require you to pass through security screening of any kind.
- **Airside:** is defined as any secure area where you pass through a screening point to access including parts of the terminal and the entire airfield.

Additional fees may also be imposed to cover deployment of security or safety personnel, depending on the location, timing and duration of activity. You will be notified of these additional fees once details of your application are reviewed to ensure appropriate costs are provided.

Following review and consultation with safety, security and operations team in line with regulatory requirements, acceptance or rejection of your filming/photography application form will be provided to you by email. Melbourne Airport reserves the right to refuse permission to film or photograph at the airport due to safety, security or operation reasons.

In all cases, filming or photography will not be permitted until the filming and photography application form has been signed and approved by Melbourne Airport, along with insurance details provided. Payment is required prior to filming unless special arrangements have been made in writing with Melbourne Airport.